



**DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
BARBERS' HEALTH & SANITATION BOARD**

Minutes –January 27, 2026 – Special Board Meeting

President Toby Chavez called the teleconferenced meeting to order on Tuesday, January 27, 2026, the time was 6:12 P.M. this was a teleconferenced meeting.

Ms. Maestas checked in on individuals on teleconference to make sure everyone could hear fine.

Roll call was taken and present were, Mr. Chavez, Mr. Foley, Mr. Azzam , Mr. Raymon Green, Ms. Maestas and Mr. Joseph Ostunio the Boards DAG.

Mr. Chavez read the Purpose and Mission Statement of the Board. Our Purpose is to protect the public's health and safety who obtain professional barber services in the State of Nevada. Our Mission is to ensure that all barbers in Nevada are well qualified, adequately trained, and capable for providing hygienic professional service in a safe and healthy environment.

Public comment – There was no Public Comment.

Mr. Foley made a motion to approve the agenda. Mr. Azzam seconded the motion, a vote was taken and all were in favor. Motion passed.

Mr. Foley made a motion to approve the minutes for the December 30, 2025 meeting. Mr. Azzam seconded the motion. Motion passed.

New Business

Agenda Item #6 – DAG Ostunio explained that there are descriptions for Chief Executive Administrator, Administrative Assistant, Inspectors and Test Proctors. He asked if there were any questions and there were none. Mr. Chavez stated he would be abstaining from the vote. Mr. Foley made a motion that the Board adopts the job descriptions for Board employee positions, Chief Executive Administrator, Administrative Assistant, Test Proctors, and Inspectors as presented. Mr. Azzam seconded the motion. Motion Passed.

Agenda Item #7 – DAG Ostunio explained there is a copy of the State Employee contracts. This is for using Marathon Staffing for the Boards Human Resources and payroll. He asked if there were any questions. There were no questions. Mr. Foley made a motion that the Board authorizes the use of Marathon Staffing, pursuant to the State of Nevada contract to provide services including human

resources, payroll, and benefits as described. Mr. Azzam seconded the motion, all were in favor. Motion Passed.

Agenda Item #8 – Ms. Maestas states the Administrative Assistant would be paid \$150.00 per day, the Inspectors would be paid \$150.00 for every 8 inspections plus mileage, and the test proctors would be paid \$300.00 per day. DAG Ostunio stated that the Chief Executive Administrator would be paid \$12.00 per hour, Administrative Assistant; Colleen Chavez would be paid \$150.00 per day, Ossirs Lynch, Inspector would be paid \$150.00 per 8 inspections plus mileage, Billy Coleman would be paid \$150.00 per 8 inspections plus mileage, Manuel Maestas, Proctor would be paid \$300.00 per testing day, Derrick Talley would be paid \$300.00 per testing day, and Johnnie Williams would be paid \$300.00 per testing day. Mr. Chavez stated that he would be abstaining from the vote. Mr. Foley made a motion that the Board adopts the proposed salaries for all Board employee positions as presented in the Boards material. Mr. Azzam seconded the motion. Motion Passed.

Public Comment - There was no public comment.

Mr. Foley made a motion to adjourn the meeting, Mr. Azzam seconded and all was in favor. The time was 6:22 P.M.

There being no further business before the Board the meeting was adjourned.

Submitted by: 

Raymon Green, Secretary/Treasurer

Approved this 1st day of February, 2026, by:


Toby Chavez, President

Joseph Foley, Vice President


Ihsan Azzam, Health Officer